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Roll Call

- Board Members: Jacki Gordon, Dottie Bellinger, Ralph Gault, Suzanne Grant, Ron Grant, Mark Leyes, Lina Negrete, John Williams, , Mark Leyes
- Late: Jose Luis Zarate, Abraham Torres
- Absent:
- Staff: Adriana Perez
- Guests: John Dumser
- Quorum: Yes
- Start time: 11: 0 am

Approval of Agenda

Motion: to approve. Moved: John; seconded: Mark. **Approved**



Board of Directors Meeting – December 10, 2020

Approval of Minutes

Motion: to accept for November 12 Meeting. Moved: John; seconded: Mark. **Approved.**

Announcements

None

President's Report

The OLL is out of stamps because so many people bought them in order to vote. Suzanne said she can donate some stamps. Adriana will buy more.

Other parts of President's report will be covered in the agenda items below.

Treasurer's Report

The OLL ran a \$63,408 deficit for the month of November, which included significant book purchases. The OLL has used approximately half of its savings to date. He suggests an alguinaldo for staff of two weeks' pay.

Jacki asked who she should refer people for help in accessing the memberships on the Online Store. Ralph suggested Adriana as the initial contact to help users.

Motion: to accept Treasurer's report as amended with recommended alguinaldo. Moved: Mark, seconded: Suzanne, **Approved.**

Outstanding Business

Update on Use of the Library

We receive daily reports from the volunteers. We're averaging about 6-10 people a day to return or check out books, buy books or join/renew their membership.

Motion: To implement Phase 2. Moved: John, seconded: Lina. **Not approved.**

Tanya suggested offering one appointment per day for browsing, and Ralph noted that this could be scheduled on the online Store.

Motion: To implement one browsing appointment per day at the end of the scheduled day for no more than 20 minutes. Moved: Ralph; seconded: Dottie. **Approved**

Action: Reopening committee will meet to decide on details and a date for implementation.

Construction Update

It's created lots of noise but the worst is over. They are framing out the second story. The OLL does have water in one bathroom.

Fundraising Discussion/Brainstorming

Margie has declined to manage an online auction. Jacki decided to donate the bazaar items to needy organizations. Tanya presented a proposal for a combined bazaar/boutique in her outdoor space.

Action: Tanya, Christine and Allison will act as an ad hoc committee to put this together in December or January. Tanya will send a proposal to Dottie for distribution to the Board.



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Mark is willing to get the word out to everyone that we need donations. Ralph noted that an ideal fundraising goal would be \$700K MXN to replace the deficit the OLL has been running since April. John suggested considering a certain level of patronage, putting names on plaques, etc.

Action: John, Mark, and Jacki will form a fundraising committee. Dottie will also attend on behalf of Communications.

Dottie noted that she is working with Tanya to do a fundraising message on eBlast and social media on tax-deductible donations for U.S. citizens.

Cleaning the Membership Database

Ralph said there are 5000 records in the database and the committee is first cleaning the students and child memberships. In the regular monthly emails going out it will notify them to come in and update their membership. Then in the next month send another reminder. After that their record will be removed.

Action: Jacki requested a written report on activity to date.

Communications – eBlast, Hoofing It, Facebook, Website

Dottie is working on the eBlast and social media announcements about the Family Emergency Contact form and the tax-deductible donation request to U.S. Citizens.

New Business

Plans for AGAM (Annual General Assembly Meeting)

John Dumser, David Myler and Adriana are planning a virtual AGAM meeting, possibly a hybrid of virtual and in person. There are also issues around additional forms of ID needed to vote that are being required by the government.

Action: John D. hopes to get a proposal to the Board by the end of December.

Motion: Hold AGAM meeting on March 6. Moved: John W.; seconded: Suzanne. **Approved.**

Nominations

Siobhan and David Myler are working on developing nominations for the officers and possibly additional directors-at-large.

Christmas

There is an online virtual version of the gift Christmas tree using money rather than gifts.

2021 Budget

Ralph described how he constructed the budget, meeting with relevant committee chairs and Adriana.

Action: Ralph asked Board members to go through the budget and prepare to approve it at the next Board meeting.



Board of Directors Meeting – December 10, 2020

Committee Reports

- **Outreach Committee:** Submitted in writing and attached
- **Book Committee:** Submitted in writing and attached
- **Communications Committee:** See Communications agenda item
- **Events Committee:** No report; this committee is currently inactive.
- **Nominating:** See Nominations agenda item
- **Social:** No report.
- **Volunteer:** Cathy is staffing the OLL hours with volunteers.

Next Meeting

The next Board meeting is scheduled for: January 14, 2021, via Zoom, at 11:00 AM.

Adjournment

Motion: Adjourn. Moved: Dottie, seconded: John. **Approved.** Meeting adjourned at 1:00 pm