



Oaxaca Lending Library

Board of Directors Meeting – January 9, 2020

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Roll Call

In attendance:



- **Board Members:** Jacki Gordon, Dottie Bellinger, Tanya Lapierre, Marcia Reddy, Ralph Gault, Suzanne Grant, , Fay Henderson de Díaz, John Dumser (JD),
- **Absent:** Ron Grant, Adriana Pérez Maldonado , John Harvey Williams (JHW)
- **Staff:** 0
- **Guests:** Kate Hart, Suzanne Lyons, Carol Ringold

**Quorum:** Yes

**Start Time:** 10:30

## Agenda

Two alterations: Move Membership Categories to Old Business and add Board Transition Processes to New Business

Motion to approve the agenda was made by MR, seconded by JD.

All in favor 6, 1 abstained

## Minutes

- Dottie moved to approve, Suzanne seconded

Dottie to approve as amended, Suzanne seconded

- Change consular agent to “All of Mexico”
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- All in favor 5, 2 abstained

## Announcements

1. Fay reminded the team that the NGO expo is happening on Sunday. Please try to tell as many people to come as possible. Last year 120 people attended and we’d like to keep the numbers about the same. Tanya to make sure it is on the Facebook page. Jacki asked about press coverage, might be something for next year.
2. John Dumser wanted to thank everyone for all their help and guidance during the time that he had been on the Board. John has great confidence that the new Board will continue the great momentum.
3. Marcia expressed how impressed she is with the Board with regards to the caring and engagement to the OLL that the Board has shown.
4. Jacki thanked Dottie, Tanya, JHW and Ron for stepping in part way through the year.

## President’s Report

### The Picketing Patron

- Patron appears to have disappeared and he advised that this was a hobby



## Building Report

- Owners of this building came by on January 8<sup>th</sup> and said they were going to “start soon”.
- David Myler is still trying to get in touch with the architect for a more formal report.

## Xmas Pot Luck

- Jacki advised that the event was great and Jacki has gotten really good feedback.

## Treasurer’s Report

- This is the December report and also the end of the fiscal year
- We had a hiccup in our Quickbooks program this month, but it has impacted back since October, including deleting some transactions.
- Cash position is correctly reported (positive) but the allocations may move slightly
- Treasurer confirmed that we come in under budget for the month.
- Treasurer confirmed that we did accomplish the spend allocation we had hoped to do to in order to relieve the pressure form next year.
- Congratulations for the successful year administration.
- For the Budget: Treasurer will circulate the budget report for support. The Finance Committee will meet in advance and send the Board an update.
- Suggestion: People think that the OLL is “money grubbing” and rolling in money. Anything we could do to help communicate the message. **Tanya to work with Dottie on a “what we have done for you lately” campaign.**

## Outstanding Business

### A. Film Night

- Meeting on Monday with the Disney/Fox representative

### B. Intro to Oaxaca

- Posted their Monday and Wednesday schedule

### D. Social Committee

- Holiday Pot Luck Report – offered 16 tickets at the door. Including coordinators and 28 volunteers.
- No-show rate was approximate 5%
- Budget: On budget, with a small overage

Motion: Marcia moves to approve the list from the Social Committee events. JD seconded.

Discussion: Question: what is the asterix, confirmed Asterix is an error

Comment that the dates are generally picked to accommodate Canada and US dates. Kate advised that space considerations (Like July 1 and July 4<sup>th</sup>) are a major factor

Suzanne asked who was on the committee – Kate, David Myler and a side of Bliss

Committee has been asked to consider adding the Bazar to their roster



Question: difference with regards to volunteer versus anniversary – anniversary

Is the intent of the events to be “cost neutral”. In general, yes, where there will be a fee, those events would be cost neutral. Volunteers, for example, would not be asked to pay for their own event.

In favor: 6, Opposed, 0, Abstain 1

## E. Lighting

- Lighting has been installed in the entryway, although not up to specifications, but it does light the entryway. The specification was to have a switch on at night, but then when he leaves he can turn the switch off. After hours they would be motion detected to help entrances. We have a switch, and the motion is not working.

## F. Budget

- Tabled and see notes in treasurer’s report

## B. MAPFRE

- The offering of the plan to our members that is fine, with the understanding that the OLL is NOT a sponsor, not having endorsed or promoted.
- JHW reminded the Board that the plan clearly excludes pre-existing conditions.
- Recommendation from JHW that the Agent exists – information that offers this policy
- JHW will get Tanya the contact information for the Agent

## Membership Categories

- Membership Task Force rolled out a new form to the Circulation Desk on November 1<sup>st</sup>
- Family Membership definition was clarified
- Table Fay’s question with regards to an “official” name. **JD to take on the task of confirming the name in our administrative documents. JD will take forward for March meeting and related communications.**
- Suggestion: Remove “Individual” language

## Roll-out:

- Task force acknowledged that the roll-out could be improved
- Template will be drafted as a guide for large initiative roll-out
- Question: Was February 1<sup>st</sup> an achievable date: YES
- Comments on “communication” – discussion to remove the wording for “pilot” and a report will be produced by the Treasurer with the Task Force on the impact of the change
- Suzanne asked with regards to the volunteer coordinator, is Cathy responsible for tracking this? Dottie advised that it was part of the rollout
- John asked about communication to the Oaxacan community. Jacki wants to take that forward to the next meeting/Board planning for
- **Put on March meeting agenda to have a publicity campaign**
- Marcia reminded us that we will have a new Board and that includes Mexican members and invite chairs of the Outreach committee to the March meeting
- Tanya asked that the AGAM we report on the amazing work that the foundations are laid for success wrt engaging the extended community
- AGAM publicity



- Tanya asked if there are any perceived barriers that the Task Force needs the support with roll-out? Any volunteers that need additional “time”? Cathy will be asked if there are any members that are not supportive, they can be asked to no longer volunteer.
- Task Force was reminded that the Board is here to help with any implementation

## New Business

### A. Fundraiser

- Carol Ringold presented Mosha Hammer – world renowned violinist who would like to do a fundraiser for the OLL
- Carol spoke with Quicaje and they have volunteered their space and their talent
- Will seat about 55 people comfortably
- March 15<sup>th</sup> is the tentative date
- \$500 pesos as it is a fundraiser (seen as it is a good place to start)
- Jacki asked if there were gratis tickets
- Fay – one way to bring Harpe Liu in would be to use their space for Master Classes (JHW will provide his contact details)
- Carol advised that we may need a little money for running the bar) – Kate offered support from the Social Committee for that
- We may want to give them something as a thank-you gift
- Dottie will send the Special Events Process

### B. Funding for Jeopardy Night

As a free event for the OLL, Tanya and Sally Sell have put together a game show night. The intent is that we have a fun evening. Sally and Tanya were wondering about providing some “prizes” for the winners. We are submitting a request to approve the \$1000 peso budget to support the Joopardy Game Night.

Dottie moved, JHW seconded

- Treasurer advised that he did not want to set a precedent for future activities. Would it have an impact going forward?
- Typically this kind of event in the future would come to the Social Committee of events committee, and they can bring it to the Board.

In favor 6, Abstain 2, passed

### C. Meet-ups

- In addition to the Use of Space, question is if there is a process for that
- Tanya answered that Yes, there is a process

### D. Transition Process

- Question re: initiation to the board document, does one exist and could we compile one?
- We could put more documents online
- Jacki suggested that the “new board” stay for 10-15 minutes after the AGAM
- Dottie suggested a “Welcome to the Board” handout (with Tanya and Jacki as part of the AGAM initiative)



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### Committee Reports

- Jacki said handing out the knitting was AMAZING
- Siobhan and Fay met with the Facultad de Idiomas, they are 300 students studying to be English teachers  
UBAJO

### Adjournment

- FAY motioned, JHW seconded, all in favor.