



Oaxaca Lending Library

Board of Directors Meeting – June 11, 2020

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Roll Call

In attendance:

- **Board Members:** Jacki Gordon, Tanya Lapierre (acting secretary), Ralph Gault, Suzanne Grant, Jose Luis Zarete, Dottie Bellinger
- **Late:** Lina Negrete, Abram Torres
- **Absent:** Ron Grant, John Harvey Williams, Mark Leyes, Michelle McAllister
- **Staff:** Adriana Perez
- **Guests:** David Myler



Quorum: Yes

Question: What are Michelle's plans related to taking on the role of secretary as planned. **Tanya will follow up with her.**

Start Time: 11:10 (via Zoom)

Agenda

Motion to approve agenda made by Dottie, second Suzanne. Motion approved.

Minutes

Motion

Ralph moved to approve May minutes, Jose Luis seconded. Motion approved.

Announcements

- David spoke to the construction. Work was started for a week or so and then stopped. The architect did not have an additional update. It was mentioned that the architect advised that the workers would likely be living there while work was underway.
- Depending on the status of opening versus construction, the interior plastic could likely be removed however the plastic on the outside of the entrance restricts airflow, possibly slits could be made to help with airflow.
- Adriana confirmed that the main door by the street is closed when any of the staff are at the Library.

President's Report

- Nothing other than what is on the agenda.

Treasurer's Report

- We are now in our "normal summer". Because we are in our slow time, we are not running significantly different than budget.
- Treasurer reconfirmed that we continue to be financially stable.
- We received a US\$500 donation from a member via the Kellogg Foundation which matched the donation. Made through the OLLF and is directed towards book purchasing.
- **Action for Treasurer to confirm to Siobhan for the procedure for her to follow for the purchase.**
- Fundraising note that we should make a note in any fundraising drives that company matches are greatly appreciated.

Motion to accept Treasurer's report made by Jose Luis, Suzanne seconded, motion approved.



Old Business

Construction Update

- See announcement section

Libros Para Pueblos Room Remodeling

- Libros para Pueblos is managing the shelving in the Children's area.
- The OLL is going to provide their office space for free up to the cost of the remodeling
- Adriana advised that she is in touch with the carpenter and he is supposed to be going to the OLL on June 12 to check for color.
- Adriana will need to be kept informed and in touch with the carpenter.

New Business

Phased Opening Plan

- Jacki asked Adriana to describe what the government requirements are with regards to reopening. The government is asking all business to register via an online platform managed through IMSS. Adriana tried to sign in but the system is overloaded. Evidently, via a series of questions, the government will advise what protocol to follow as well as the timeline we would be permitted to reopen. It might be facemasks, one entrance and a different exit, etc.
- Jose-Luis's feeling is that we are likely in Category 4, the least critical category.
- Adriana confirmed that we are responsible for our own management of the requirements
- **Action:** Formulate committee to help interpret the government guidelines and process, potentially fundraise for any supplies we need to buy. **Jacki will reach out to JHW** to see if he will be willing to lead the committee. Members are David, Dottie and Suzanne, Siobhan and Cathy Pikel. Suggested that Christine Charneski also be included.
- Jacki send a paragraph just before the meeting regarding potential reopening. **Action for Board members to review.**
- Treasurer suggested we could wait a little before looking at fundraising and potentially target it for specific projects. People are more reluctant to contribute towards replenishing savings, but would be willing to contribute to specific activities.
- Comment made that the document prepared for the re-opening was great, and it is important to invest in the security of people and the document is a good beginning.

Official Communication Channels

- Current communications channels are via Joanie's e-blast, Tanya for the website and Larry does a newsletter for the hiking program
- Jacki will send around a reminder regarding distribution lists, that these are owned by the OLL and should be treated both with confidentiality and OLL/program specific communications.



Structure of the Board

- No Nominating Committee, treasurer and secretary positions will be vacant. This is a concern for next year, please consider if you know anyone for the nominating committee or any of these roles.

Next Meeting

- Next meeting is scheduled for July 9th, by Zoom, at 11:00 AM.

Adjournment

- Suzanne moved the meeting be adjourned and Jose seconded. Approved. Meeting adjourned at 12:14.