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## Roll Call

- Board Members: Jacki Gordon, Dottie Bellinger, Ralph Gault, Suzanne Grant, Ron Grant, Mark Leyes, Lina Negrete
- Late: Mark Leyes, Abraham Torres
- Absent: John Williams, Jose Luis Zarate
- Staff: Adriana Perez
- Guests: None
- Quorum: Yes
- Start time: 11: 09 am (via Zoom; there were some technical problems that delayed the start of the meeting)



## Board of Directors Meeting – November 12, 2020

### Approval of Agenda

**Motion:** to approve. Moved: Ralph; seconded, Dottie. **Approved**

### Approval of Minutes

**Motion:** to accept for October 8 Meeting. Moved: Suzanne; seconded: Ralph. **Approved.**

### Announcements

None

### President's Report

- Jackie thanked on behalf of the Board the Social Committee and their wonderful decorations for Day of the Dead. They were very inviting.  
**Action:** Dottie asked David Myler to send her the name of the people involved so she can send a thank-you note on behalf of the Board.
- The Nominating Committee will be made up Siobhan Grogan and David Myler, who volunteered (bless their hearts!). they will be looking for a new Vice President, Secretary and Treasurer.
- Jackie contacted the main people who had signed a letter about opening the library more fully and they appreciated her personal call.
- We have much clothing and a bicycle in storage. Mike Braun has an organization who can use the clothing.  
**Action:** Jackie would like to advertise the bicycle, which is a very nice one. Board members voiced their agreement to proceed. [Later discussion of an online auction –the bicycle may be included in the auction]
- OLL will be changing the locks for entry to the OLL, due to an unauthorized entry this morning, likely from a workman who left the outside door open for other workers. The OLL dropbox was taken. Also, Ralph related that the alarm company used by the OLL has not updated its equipment and not accepting reports.  
**Action:** Discussion to be continued by Ralph, Adriana and Jacki after the Board meeting.
- A long-time OLL member living in Oaxaca has been missing for a month. The police would not accept a missing persons report until it was requested by a family member. It is often difficult for Oaxacan friends to know who to contact in such a case. There is an OLL form that people can complete with names of relatives or friends that should be contacted in case of problems.  
**Action:** Dottie said the Comm. Comm. will draft a blurb for the eBlast and Friends of... Facebook page to publicize the availability of this form. Adriana will send Dottie and Tanya a copy of the form

**Motion:** to accept the President's Report: Moved: Lina, Seconded: Mark. **Approved.**



## Board of Directors Meeting – November 12, 2020

### Treasurer's Report

**Motion:** to accept Treasurer's report. Moved: Dottie , Seconded: Lina, **Approved.**

### Outstanding Business

#### Update on Use of the Library

We receive daily reports from the volunteers. We're averaging about 10 people a day to return or check out books, buy books or join/renew their membership. The Board thanks Cathy Pekel for recruiting and scheduling volunteers, as well as the volunteers themselves. We are likely to continue in this manner for several more months.

#### Construction Update

It's created lots of noise, occasionally making it difficult to hear. The OLL does have water in one bathroom.

#### Fundraising Discussion/Brainstorming

- The OLL will have used approximately half of the OLL's savings and will have used all of it sometime in 2021, leaving no money for unexpected contingencies or long-term planning. Dottie noted that many U.S. members may not be aware that they can make a tax-deductible donation to the OLL Foundation in the U.S.
- **Action:** Dottie and Tanya (Comm. Comm.) will contact Doug and Joanie to see if they already have something written, and draft a notice for the eBlast and Facebook page to publicize this.
- If a member uses "smile.amazon.com" then they can designate the Foundation as one of the organizations to receive a small donation.  
**Action:** Dottie will include this in an eBlast request.
- We also need a real fundraising campaign. Need one Board member to participate on that committee. Ralph will help someone who's willing to head that up. One option is to ask for bequests.
- **Action:** Dottie volunteered to explore options for contracting with a fundraising organization to raise funds on behalf of the OLL Foundation in the U.S.
- **Action:** Jacki will ask Siobhan to contact the other English language libraries in Mexico and how they raise funds.
- Jacki has someone who would be willing to help with the technical end of Zoom presentations, perhaps hikes or sites around Oaxaca. We need to form an Online Events committee. Members might be Kathy Watts, Mark Leyes and Abraham Torres, but we need a person who can lead it.
- **Action:** Communications Comm. will post a request in the eBlast and "Friends of" Facebook page soliciting people to work on an Online Events Committee.
- Mark also suggested an online auction. We could include artisan work as well as other donated items.  
**Action:** Jacki will approach Margie Barkley about planning an Online Auction since there will be no bazaar this year or in Spring 2021.



## Board of Directors Meeting – November 12, 2020

### Cleaning the Membership Database

There are 5000 records in the database, over half are children and/or students. Right now an ad hoc committee is focusing on cleaning up the student list, starting with an email inviting them to rejoin and/or return any materials they have.

### Communications – eBlast, Hoofing It, Facebook, Website

- Dottie has continued to send thank you emails to renewing members and those who make donations.
- She has also written two emails for people who submitted material for the “Archiving the Pandemic” that don’t meet that project’s criteria.
- Tanya wrote an email to the Hoofing It coordinator, whose friend is now offering hikes on Fridays, clarifying that the member email list is not to be used for outside solicitations, and the tour operator has said he is very clear about this.

### New Business

#### OLL Zoom Account

- The OLL now has its own Zoom account which will be used for board, committee and related meetings. Contact Adriana for access. Jacki thanked Ralph and Adriana for taking that initiative.  
**Action:** Jacki asked Ralph to draft a message that Dottie can send to all the Board members and Comm. Chairs for how to obtain access to Zoom for their meetings.

#### Plans for AGAM

- Jacki asked David Myler and John Dumser to plan for a remote AGAM meeting.

### Committee Reports

- **Outreach Committee:** Submitted in writing and attached
- **Book Committee:** Submitted in writing and attached
- **Communications Committee:** See Communications agenda item
- **Events Committee:** No report; this committee is currently inactive.

### Next Meeting

The next Board meeting is scheduled for: December 10, 2020, via Zoom, at 11:00 AM.

### Adjournment

**Motion:** Adjourn. Moved: Lina , seconded: Abraham . **Approved.** Meeting adjourned at 12:41 pm



### Committee Reports

#### Book Committee

The Book Committee ( Siobhan Grogan, Fay Henderson de Diaz, Peter McCallion, David Myler, Cathy Pekel, Liz Renn, Patricia Saull, Shannon Sheppard, Kyle Watts ) has been active with several tasks.

- 1) Staffing the library (5 members)
- 2) Sorting donations
- 3) Maintaining the Book Sale
- 4) Processing of new books and donations
- 5) Researching and making decisions for new and replacement book purchases ( English Adult Fiction and Nonfiction; Teen; Spanish Fiction, Nonfiction and Teen)
- 6) Searching for new (Mexican) vendors of English books

#### Outreach Committee

John and Fay are working with Adriana to finalize a list of LaSalle students who did not return books. There seem to be 103 students of 800 who took out books. OLL continues to send overdue notices to the 103. ...some have responded Shortly John will request a formal meeting with LaSalle authorities to discuss this problem with an updated list .

Fondo Guadalupe Musalem has contacted us to say they hope/expect that their young women with scholarships will meet in Oaxaca in January 2021 and will bring the books they have from OLL. (Fondo students have not come to the city since Jan 2020 because of Cvirus). In the past two books went missing and Fondo replaced both.

Outreach was approached by CANICA and TOLC to run information in the November EBlast about their campaign for donations of tech support (computers, tablets, \$\$) to provide their most needy students with same. Both groups are adapting to distance learning for their students within their programs and assuring students can access to their classroom online. Joanie Harmon collaborated on this to get text to the EBlast.