



Oaxaca Lending Library
Special Board of Directors Meeting – July 23, 2020

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Roll Call

- Board Members: Dottie Bellinger, John Williams, Jacki Gordon, Suzanne Grant, Jose Luis Zarate, Abraham Torres, Ron Grant
- Late: Lina Negrete, Ralph Gault
- Absent: None
- Staff: Adriana Perez
- Guests: None

Quorum: Yes

Start Time: 11:05 (via Zoom)

Agenda

- Construction Update
- Reopening Protocol and Equipment Budget
- Structural Problems



Old Business

Construction Update

- The landlord was previously approached about a possible rent reduction during construction but responded that the OLL's rent is already very low.
- There is evidently a construction blockage making entry to the OLL difficult. John said that this situation is unacceptable, and others agreed. Also, there is no water because the electricity from the cistern to the pump has been disconnected. It's unclear whether the piping from our tinaco has also been disconnected. The electricity for the library's lights and security is still functioning, however. Jose Luis noted that we need to talk to the owner, not the workers.

Action: Jacki asked that John, David and Adriana elevate this issue to the architect or owner/s.

Revised Reopening Plan and Equipment

- Reopening Protocol: The Board reviewed the revised protocol. The exact form of opening, whether a take-out only plan or with patron access to the interior of the library, will depend on government regulations for businesses and organizations. There was also mention that the construction workers may also pose a risk if they are not wearing masks.

Motion: to accept the reopening protocol as amended, moved: John, seconded: Suzanne. Motion passed, 8 people for, 1 abstention.

- Reopening Equipment Proposal: The Board did not take further action on purchasing HEPA or UV equipment, instead requesting more expert information about the efficacy of UV light in general and indirect UV light in particular on killing the COVID virus. There was concern that UV light needs about 15 minutes to kill the virus and simply passing air through a fixture would not do that. The Board has already approved the other equipment expenditures at a previous meeting.

Action: Dottie said she would contact an alternative energy person that she knows to see if he can provide or recommend more expert opinion on UV light.

New Business

Structural Problems

- There is a hole above the Poetry section behind the reception desk. Adriana has sent an email to Yolanda, the landlord. John commented that this type of repair would normally be the responsibility of the property owner, but the lease terms need to be reviewed. Adriana has already sent an email and photos to the owner.

Action: Adriana will send a copy of the lease to John for him to review and report to the Board at its next meeting.



- There is termite damage to shelves. Jacki stated that at least one bookshelf needs to be replaced and the entire space needs to be fumigated. Jacki forwarded this issue to Siobhan Grogan as Chair of Book Committee. David Myler has volunteered to get an estimate for fumigation.

Action: Adriana will contact their previous fumigation company. A complicating issue is that there is evidently a construction blockage making entry difficult (see also Old Business for that discussion)

Board Recruitment and Fundraising Draft statements

Jacki presented a draft statement recruiting Board members and asked for suggestions before she sends it out for publication in the eBlast and “Friends of” Facebook page. She also drafted a request for donations to help underwrite the cost of purchasing equipment for the reopening.

Action: Jacki will send the request for donations draft to Ralph and Ron to assist in their fundraising efforts.

Next Meeting

Next meeting is scheduled for: August 13, 2020, via Zoom, at 11:00 AM.

Adjournment

Motion: to adjourn, moved: John, seconded: Jose Luis; Approved. Meeting adjourned at 12:40 pm