

OLL Board of Directors Meeting December 9, 2021

Meeting called to order at 11:01 am

- Roll Call

Board Members present: John Dumser, Jose Luis Zarate, Phil Schlak, Doug Long, Ron Grant, David Myler, Dottie Bellinger, Mary Phillips

Board members absent: John Burch, Suzanne Grant, Abraham Torres, Mark Leyes, Lina Negrete

Board members late: Jacki Gordon

Staff: Adriana Maldonado

Vistor: Enaj Schlak

- Approval of Agenda

Moved by David to approve the agenda; seconded by Dottie ; passed unanimously

- Approval of Minutes BOD meeting November 18, 2021

Moved by David to approve the minutes; seconded by Marirose ; passed unanimously

- Announcements

Mary Phillips thanked Marirose for organizing the fundraiser on December 4th. The fundraiser was a resounding success.

John will be gone from the 17th to the 27th of December.

- President's Report

1. Due to commitments the meeting of committee chairs will be rescheduled to January. Objectives of the meeting include discussing if the BOD is supportive of the committees and also ways to improve communication /coordination among committees.

2. John reported that he had talked to the construction people to get an idea of where the hotel is as far as construction is concerned. They indicated that at the end of December things should be wrapping up.
3. A thank you was extended to those who took part in the December 4th fundraiser.
4. Improving the facade of the library was discussed. Ideas for low cost included removing the carrizo and painting the entry black , adding a new sign and putting glass above the entryway. David and John will be sitting down with the architect to discuss these ideas
Doug mentioned that we don't have a lease, yet. That will not be forthcoming until the construction is completed.
5. The OLL email provider will be changing because the cost of the current provider is going up in January. A lot depends on how many email addresses are in use. Mailchimp, GoDaddy, Office 365, Great Mail are being considered. There is a need to look at how many email addresses the library has. Jose Luis and Doug will discuss the service used by Libros para Pueblos as Jose mentioned it was low cost

Jacki Gordon raised the question of an intra email service. A Zoom call with other non profits to see what they're using could be beneficial. Coordination with the committee chairs will be important.

6. Doug will be sending a Self Evaluation to board members. John urged board members to complete and send it back as soon as possible.

- Treasurer's Report

Good News: The library saw a profit of \$9,000 MXN in November.

Also, the Finance Committee will be looking at past practice concerning the transferring of funds from the OLLF to the OLL. Also discuss the timing of the tax credit.

- Outstanding Business

Donataria Autorizada Status

Still ongoing. Will be meeting with the accountant to see what we need to do.

Mission Statement - Review and modification

Jacki, Dottie and Marirose have worked on new wording and presented a new mission statement to the board. Discussion and questions about precise wording ensued. For clarification, following is a definition of a Mission Statement.

A mission statement is a brief description of why a company exists. It states the goal of the organization and describes the nature of the product or service. Every company should have a mission statement to show its purpose. In order to reveal the goals of an organization, the mission statement should articulate what the business does, how it operates, and why the business does what it does.

Dottie moved that we accept the mission statement with a small change; Jacki seconded; passed unanimously.

Bazaar

Due to ongoing Covid concerns, David suggested December 2022 for the next Bazaar because many Oaxaqueños receive their aquinaldos at the end of the year. The OLL does not have much space for storing donations. Dottie will write an article for the eBlast suggesting that patrons can also take donations to COMI, DIF, and other organizations.

- New Business

- Committee Reports

Enaj Schlak, Chair of the EEC, presented the board with a list of needed equipment. Discussion included a description of each item and how it would be used. The total amount requested for the equipment is \$30,603.

David moved to accept the EEC request. Dottie seconded. Jacki asked to amend the motion to raise the amount for the equipment to \$35,000. David accepted the amendment. Motion passed unanimously.

David also thanked Enaj for all the good work she has done getting this committee up and operating so quickly.

Fundraising is still working at contacting possible donors. Jacki reminded the board that pledges that have been made will be coming in as snowbirds return to Oaxaca. The committee will be wrapping up the end of January.

Technology

Doug suggested that it's important to have a tech group. It doesn't necessarily need to be set up as a committee. There could be a resource pool of people who could work on the technology

needed or in use at the OLL. Doug will be meeting with interested people and report to the board at the next meeting.

Dottie moved to end the meeting; Marirose seconded; motion passed unanimously. Meeting ended at 12:25

- Next Meeting, January 13, 2022 11:00 AM

Any member interested in attending the meeting via zoom should contact Mary Phillips, mbp89us@yahoo.com for the link