

OAXACA LENDING LIBRARY  
BOARD OF DIRECTORS MEETING  
MAY 25, 2023

**CALL TO ORDER AND ROLL CALL**

Jacki called the meeting to order at 11:05

Board members present: Doug Long, David Myler, John Burch, Marirose Lescher, , Phil Schlak, Jacki Gordon,, Peter McCallion, David Shallenberger, Gail Ament, José Luis Zárate.

Board members absent: Vivian Ruiz Boijseauneau, Mary Phillips

Visitors: Ian Hawley

**APPROVAL OF AGENDA**

David M. moved to approve the agenda; John B. seconded; the motion passed unanimously.

**APPROVAL OF APRIL MINUTES**

John B. moved to approve the April minutes; Phil seconded; the motion passed unanimously.

**ANNOUNCEMENTS**

**President's Report**

We had a situation where an OLL member bullied a volunteer to let him access a computer behind the circulation desk. Jacki communicated with staff and the volunteer coordinator and will write up something for Cathy to support volunteers' authority to keep unauthorized people out of the area.

**Treasurer's Report**

The negative income for April is about what we expected.

We transferred \$51,098.75 MXN from OLLF .

David M. moved to accept the Treasurer's Report; Doug seconded.. The Report was accepted unanimously.

**OLD BUSINESS**

**Ad Hoc Committee of Membership Fees, Streaming, and Advertising:**

Recommendations on Membership fees:

Regular: 500 MXN to 550 MXN

Family 700 MXN to 850 MXN

1-2-3 month temporary memberships be combined to one temporary membership for 3 months at 350 MXN.

Reduced fee (on request): from 200 MXN to 225 MXN to be renewed annually

Student: Renew annually

Child: Children under 12 can check out only children's books Maximum two children per family under age 18; renew annually.

Notifying members of the increases to membership fees by July 1 will be through president's message to clearly justify the increases.

Child member: renew annually, under 12 only children's books, up to 2 per family under age 18.

David M. moved to accept the recommendations of the Ad Hoc Committee regarding Membership Fees and that the definition of "Family membership" specify a maximum of four adult members of a dwelling. Phil seconded. Approved unanimously.

#### Advertising Rates

Doug: we need to communicate to advertisers that we have both the newsletter and the kiosk.

Recommended increases:

One month be raised from 150 MXN to 200 MXN

Three months be raised from 400 MXN to 525 MXN

Six months be raised from 750 MXN to 950 MXN

Twelve months be raised from 1200 MXN to 1600 MXN

Doug: Our ambitious target income should be about 100,000 MXN a year.

David M. moved to accept the increases; Phil seconded. The motion passed unanimously.

#### Streaming and streaming-generated video library

This would be advantageous or the mobility-impaired, those living out of town, or those wanting to attend sold-out events, etc.

Doug: We want a year to get some data as a pilot test. WIX Plans and Pricing allows one price only so member or non-member? EEC recommends member price.

Queries: Should these be made available to members only or also to non-members?

Query: Should these be live or not?

Discussion: Tabled for next meeting.

#### **Committee Reports**

Facilities and Technology: Doug: Holes are developing in the lamina ceiling.

The sign recognizing Kathryn Bertelli Terrace got painted over, so this will be redone.

There will be three possible new additions to the Tech Committee for higher-level IT stuff, etc.

Educational Events: Planning is proceeding.

Excursions:

Need more volunteers. Considering hiring a coordinator, developing a job description.

Doug: be sure to include transportation expenses in the budget.

Query: Does the board know employee salaries?

Four hikes a week was probably too much, maybe three next season, and maybe not every month. Both Nico and Omar are on board again for driving. We need to get their fees, with any increases.

### **Report of the Ad Hoc Committee on the Terrace Mural**

The plan is to commission a removable piece of art that could go with us if the library has to move. Some donors are willing to commission one specific artist to create the work and they would donate it to the library. The sticking point is the budget, as this particular piece is expensive. There was much discussion on this matter. Referred back to the Ad Hoc Committee.

### **Security Cameras**

Doug: Request for 10,000 MXN. Our security camera isn't functioning. The security company does not monitor our recordings. Doug is looking into options. Every few years we'll need to change out the hard drive. He would also like to have some wireless cameras to place to see where leakage comes from and to monitor areas like the public computers and the children's room in the back.

David M. moved to allocate 10,000 MXN for security cameras. Phil seconded. Motion passed unanimously.

### **NEW BUSINESS**

Summer Hours. Ian Hawley gave a PowerPoint presentation proposing a seasonal adjustment to Coni's hours, supported by a one-month survey of late afternoon traffic in the library. Among the options were (1) closing at 6:00 Monday through Friday for four summer months, (2) closing at 2:00 on Fridays, and (3) both options #1 and #2. Much discussion ensued.

Jacki: Personnel issues are up to the four board members of the Executive Committee.

Book Committee. The committee wants a book drop. The glass panel on either side of the doorway could be removed to accommodate this at a cost of under \$300 US.

David M. moved to accept the motion; Peter seconded. Passed unanimously.

Social committee. Things are well in hand for July 4.

David M. is currently the sole administrator of the independent Facebook page, Friends of the Oaxaca Lending Library. He proposes OLL adopt this as the official Facebook page.

David M. made the motion: I move that the OLL Board accept the offer of David Myler, the sole Admin of the Facebook page *Friends of the Oaxaca Lending Library*, to adopt this page as an official OLL Facebook page, under the aegis of the OLL Board Communications Committee.

Marirose seconded. Passed unanimously.

John B: June 12 at 6:00 p.m. Democrats Abroad is offering a Zoom event on Medicare Portability. To register for this non-partisan event, search Democrats Abroad website.

Adjournment

David M. moved to adjourn the meeting; Doug seconded; motion passed unanimously. Meeting adjourned at approximately 11:45 a.m.

Respectfully submitted,  
Gail Ament