

Book Committee

Circulation: about 1,200 items

Fines collected: about 2,500 pesos

Book Sale income: about 6,200 pesos

ACTIVITIES:

Shelved books, magazines and DVDs

Trained volunteers in shelving and other tasks

Gave tours to visitors and new members

Staffed Circulation Desk

Catalogued new and donated books

Trained new catalogers

Managed Wish List and communicated with donors

Accepted evaluated and organized book donations

Provided readers advisory to users

Hosted Book & Author program

Continued refining the Dewey numbers in Mexican History making searching easier for users

Weeded Cooks in Spanish

Added policy and form for Book/ Material Challenge to the Collection Development Policy

Mobile Book Display: Biographies "Interesting Mexican Lives"

Continued to update "Recommended Reading" on OLL website

-Sioban Grogan

Facilities Committee Report
BOD Meeting April 17, 2025

ACTION ITEMS :

1. Terrace : Comply with Municipal Regulations

a. No updates at this time - Documents have been submitted . We have done all that is required at this time.

2. Pending Projects:

a. Second fan for the Terrace -

b. Terrace - Tinaco, W/C and Bodega - Extensive rain related repair

Will review budget and library cash flow before proceeding on above projects

John Dumser - Chair

Facilities & Design Committee

Oaxaca Lending Library
Finance Committee Meeting

April 8, 2025

Location: OLL Terrace

Time: 1:00 PM

Attendees: Ralph Gault, Adriana Perez Maldonado, Teresa Cokl, Ian Hawkey, John Dumser

Absent: Marirose Lecher

Agenda:

Donataria Status

Teresa's comfort with QuickBooks (QB)

OLLF Relationship

Other: Budget process

Membership Analysis

- Donataria status provided by Marirose disagrees with the status provided on March 18th which said that the application was with SAT in Mexico City whereas the status given today stated that it is with the Cultural Ministry and next goes to SAT. Ralph will confirm status with Marirose.
- QB user session with Marirose provided instruction on creating reports. Comfort with reporting from QB. Teresa is meeting with Marirose next week to go over the Treasurer's Report process and content before the Board meeting on Thursday. Teresa is unaware of where and how to get data from the OLLF.
- Discussion of the budget process led to highlighting the issue with running a deficit, especially observing that the first quarter income was apparently low and how that would affect the drawdown from the OLLF to keep OLL solvent. The committee asked that the treasurer insert the 3-month actual results into the remaining budget for the year so that the committee can begin an in-depth analysis of the factors that the OLL can impact for a positive financial result. Ralph and Teresa will meet on Saturday and create an income statement for the year with the 3-month actuals and the remaining 9-month budget forecast. Noted that any fund-raising initiated now would not have time to impact the 2025 financial results. Very serious!
- Memberships were thought to be a quick income punch. Ian believes that the 1-2-3-month memberships could possibly impact the number of memberships and income possible. Ian said that he would like to investigate, and Ralph volunteered to provide 6 years of monthly membership data to start an analysis.
- The questions accumulated by the committee to assist with a discussion with the OLLF were reviewed. Question one was revised to remove a reference to any specific fund and to lead to an understanding on how the OLLF records/accounts for donations that specify a specific use. The intent is to build on the relationships between the OLL and OLLF especially with new committee members who need to understand the financial relationship. The next step is to do a final question review and determine a date to meet with the OLLF.

Oaxaca Lending Library
Finance Committee Meeting

April 8, 2025

- Meeting ended at 2:30 PM.
- Next meeting will be May 13th, 2025, at 1:00 pm at the OLL.

Sincerely,

Ralph Gault, Chair

Comite de Vinculacion y Divulgacion (Outreach)
Report to BOD
April 17, 2025

ACTION ITEMS :

1. Committee has not met.
2. Pending item : Completion of Agreement of Collaboration with ESC #6

John Dumser . Chair
Comite de Vinculacion y Divulgation de la OLL

Report to the Board
April 2025

Terrace Talks Committee is taking a pause from monthly meetings until June as many members are away during this period.
We continue working on our records and the Strategic Plan.

Submitted by Gail Ament